

PERSONNEL, AUDITS, AND ANIMAL WELFARE COMMITTEE REPORT relative to the September 2022 Quality Assurance report from Gartner, Inc. in connection with the Human Resources and Payroll (HRP) Project.

Recommendations for Council action:

NOTE and FILE the October 12, 2022 City Administrative Officer (CAO) report, attached to the Council file, inasmuch as this report is for information only and no Council action is required.

Fiscal Impact Statement: Not applicable.

Financial Policies Statement: Not applicable.

Community Impact Statement: None submitted.

Summary:

On November 29, 2022, your Committee considered an October 12, 2022 CAO report relative to the September 2022 Quality Assurance report from Gartner in connection with the HRP Project. According to the CAO, in November 2021, this Office issued a Task Order Solicitation seeking proposals from firms experienced in enterprise software implementation to provide QA services for the HRP project. The vendor Gartner was selected and began work in February 2022.

As part of the agreement, Gartner must report regularly on the status of the HRP project for the duration of the engagement as part of the Project Health Checks for Phases 1 and 2. On March 3, 2022, Gartner submitted the Phase 1 Go-Live Readiness Assessment Report. The Readiness Assessment Report provided an independent evaluation for Phase 1 (Human Capital Management and Compensation) of the overall project in terms of adherence to best practices in large system implementations. Following the Readiness Report, Gartner must provide monthly QA reports on the status of the project including improvements or deficiencies identified from their initial assessment. Gartner's report on the project status is for September 2022. After consideration and having provided an opportunity for public comment, the Committee moved to note and file the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,
Personnel, Audits, and Animal Welfare Committee

COUNCILMEMBER VOTE

KORETZ: YES

HARRIS-DAWSON: YES

BONIN: ABSENT

ARL

11/29/22

-NOT OFFICIAL UNTIL COUNCIL ACTS-